

**Jefferson County Youth Advisory Board Meeting**  
**August 1, 2023**  
**Cornell Cooperative Extension**  
**3:04pm to 3:31pm**

**MINTUES**

**PRESENT:** Brooke Roes, Stephanie Graf, Karen Marcum, Dan Deegan, Mary Jane Mathewson, Natalie Wesseldine, Scott Weller, Monica Makuch, and Sharon Chaple

**EXCUSED:** Kristen Widrick, Jane Gendron, Ally Wargo, Joe Wargo, and Nova Shenk

Meeting was called to order by Brooke Roes at 3:04pm.

Meeting Minutes from April 27, 2023, were reviewed. Dan D. made a motion to accept the minutes, seconded by Sharon C. All present were in favor.

**DIRECTOR'S REPORT:** Karen Marcum was present and indicated despite it being a short program year, most programs have submitted their claims. She is waiting on CHJC (Sports and Education Funding) and BOCES Career Camp to submit claims. All money designated for recreation scholarships have been spent and applications are being turned away at this time due to that.

With regards to funding, Karen M. indicated the program year has changed to 10/1-9/30 annually. The State has not yet released funding amounts for 2023-2024. There is a third available funding stream "Team Sports" which we have been made aware of. Due to the State providing no guidance on programming and/or funding amounts, a RFP has not been released at this time. There is a meeting with the State at the end of August which Karen M. will attend to gather additional information.

An application, Robin Banks, was provided to board members for Ms. Banks to replace Wendy O'Sullivan's seat on the board. This person would be a representative of the US Army/Ft. Drum. There was discussion about the need to change the application format/required information supplied in the future. The Board Development Committee will be tasked with reviewing this and creating a new application form if appropriate. Dan D. made a motion to approve Ms. Banks as a new board member, seconded by Mary Jane M. All present were in favor.

**COMMITTEE REPORTS:**

**PROPOSAL SCREENING COMMITTEE (CHAIR, SCOTT WELLER):** Scott W. was present and reported the committee met today, August 1, 2023, to review program proposal and to make recommendations regarding funding amounts/allocations.

Total anticipated funding for Youth Development Funds = \$85,000.00.

Total anticipated funding for Sport and Education Funds = \$39,953.00.

On behalf of the Proposal Screening Committee, the following motions were made regarding Youth Development Funds:

- **CHJC SoZo Teen Center** - \$20,000.00, seconded by Dan D. All present were in favor. Brooke R. abstained from the vote.

- **Resolution Center Family Visitation Program** - \$5,000.00, seconded by Sharon C. All present were in favor.
- **ACR The Q Center** - \$10,000.00, seconded by Sharon C. All present were in favor.
- **Resolution Center Youth Court** - \$5,000.00, seconded by Mary Jane M. All present were in favor.
- **NCPPC** - \$10,350.00, seconded by Sharon C. All present were in favor.
- **Hearts For Youth** - \$13,500.00, seconded by Mary Jane M. All present were in favor.
- **Lyme Summer Theatre** - \$6,000.00, seconded by Mary Jane M. All present were in favor.
- **Recreational Scholarships** - \$15,150.00, seconded by Dan D. All present were in favor.

On behalf of the Proposal Screening Committee, the following motions were made regarding Sports and Education Funds:

- **YMCA Inclusive Youth Sports** - \$7,500.00, seconded by Mary Jane M. All present were in favor.
- **Encompass Recreation** - \$14,420.00, seconded by Sharon C. All present were in favor.
- **CHJC Recreational Opportunities** - \$11,700.00, seconded by Dan D. All present were in favor. Brooke R. abstained from the vote.
- **YMCA Sports & CPR, First Aide, & AED Certification** - \$6,333.00, seconded by Mary Jane M. All present were in favor.

**EXECUTIVE COMMITTEE (CHAIR, BROOKE ROES):** Brooke R. was present at the meeting. No formal report was provided.

**PROGRAM MONITORING AND EVALUATION COMMITTEE (CHAIR, DAN DEEGAN):** Dan D. was present for the meeting and reported the committee met on July 18, 2023. All monitoring reports indicated programs were monitored and met necessary criteria. A meeting to assign newly funded programs is scheduled for September 26, 2023, 3pm, at Jefferson County Probation Offices.

**YOUTH RECOGNITION COMMITTEE (CHAIR, JANE GENDRON):** Jane G. was excused from today's meeting and no formal report was provided.

**BOARD DEVELOPMENT COMMITTEE (CHAIR, JOE WARGO):** Joe W. was excused from today's meeting and no formal report was provided.

**YOUTH AND COMMUNITY DEVELOPMENT COMMITTEE (CHAIR, NOVA SHENK):** Nova S. was excused from today's meeting and no formal report was provided.

**OTHER:** n/a

**NEXT MEETING DATES/TIMES:** The West Room at CCE is reserved for the dates below:

November 1, 2023 @ 4:00pm

**ADJOURN:** Natalie W. made a motion to adjourn the meeting at 3:31pm, seconded by Dan D.

Respectfully submitted,  
Brooke Roes